



## Invitation to Tender

Ditsong Museums of South Africa (DMSA) is a schedule 3A public entity, accountable to the Department of Sports, Arts and Culture (DSAC) and Parliament. DMSA develops, manages and administers some of the largest and most significant Southern African heritage assets in the fields of fauna, palaeontology, cultural history, anthropology, archaeology and military history; which require constant monitoring of the sustainable and responsible custodianship of these irreplaceable national heritage assets. For more information about the DMSA, please visit our website: [www.ditsong.org.za](http://www.ditsong.org.za)

The DMSA hereby requests suitably qualified and reputable service providers to submit proposals for:

### **TENDER NO. DMSA 013/2019- APPOINTMENT OF AN EXPERIENCED ICT ACCREDITED SERVICE PROVIDER TO MAKE PROVISION FOR SERVERS, MIGRATION OF DATA, DATA BACKUPS, DATACENTRE CONTROLS, EMAIL HOSTING, AND EMAIL ARCHIVING FOR DITSONG MUSEUMS OF SOUTH AFRICA (DMSA) FOR A PERIOD OF FIVE (5) YEARS**

The physical address for collection and delivery of tender documents is:

Ditsong Museums of South Africa, Head Office, Ga Mohle Building, 70 WF Nkomo Street, Pretoria.

A Bid Compulsory Briefing Session to Be Held at Ditsong Museums of South Africa, Head Office, Ga Mohle Building, 70 WF Nkomo Street, Pretoria, At 12h00 On 03 February 2020

**NB:** Failure to attend the site briefing will result in automatic **disqualification**.

NOTE: The DMSA will not be responsible to oversee that bids sent by courier are placed in the Bid /Tender box.

**Tender documents may be collected during working hours (08:00 to 16:00) from Monday, 27 January 2020**

A non-refundable tender fee of R200.00 per tender document must be cash.

Only tenders from service providers who satisfy the criteria in the Tender Data Section of the tender document will be considered.

The closing time and date for receipt of tender **DMSA 013/2019** is **11:00 on 14 February 2020**. Telegraphic, telephonic, telex, facsimile, e-mail and late tender submissions will not be accepted.

Tenders may only be submitted on the tender documentation that is issued and must be completed in full. The retyping of the tender documentation is not permitted. Bidders **must submit an original plus one electronic copy (on Memory Stick/ USB)** in PDF format all bound in a sealed envelope.

The DMSA reserves the right to accept or reject any variation, deviation, tender offer or alternative tender offer and may cancel the tender process and reject all tender offers at any time before the formation of a contract. The DMSA will not incur any liability to a tenderer for such cancellation and rejection, but will give written reasons for such action upon request to do so.

**DITSONG: Museums of South Africa**

*Incorporating*

DITSONG National Museum of Natural History, DITSONG National Museum of Cultural History, DITSONG National Museum of Military History  
DITSONG Kruger Museum, DITSONG Pioneer Museum, DITSONG Sammy Marks Museum, DITSONG Willem Prinsloo Agricultural Museum, DITSONG Tswaing Meteorite Crater

*Members of the Council:* Ms. K. Rapoo (Chairperson), Dr. D. Konar; Ms. Y. Mashilela, Dr. A. Mdletye, Ms. V. Menye, Mr. G. Ontong, Adv. L. Nevondwe, Ms. L. Vilakazi  
CEO: Ms. A. Lebeth

